

Jess Frost
366 Three Mile Harbor Road, East Hampton, NY 11937
646 391 5663
frosted9@optonline.net

Work History

Collection Manager

Robert Rubin and Stéphane Samuel - International (September 2008 – Present)

Initiated and maintained artwork database and image archive of a prestigious and varied art collection

Collection Manager

The Leiber Museum – East Hampton, NY (September 2004 – Present)

Initiated and maintained artwork database and image archive for a growing collection of over 10,000 art objects (Gallery System / Embark), while managing all day-to-day aspects of museum administration including loans, press requests and publications.

Writer (non-staff)

The East Hampton Star – East Hampton, NY (January 2007 – Present)

Articles include profiles of Klaus Kertess, Anne Paternak, Joe Zucker and Robert Rubin.

Gallery Manager

Silas Marder Gallery – Bridgehampton, NY (December 2006 – January 2008)

Managed all day-to-day operations of this newly established contemporary art gallery, including curatorial, sales, press, fostering significant relationships with clients and artists to expand gallery programming

Assistant Director

The Drawing Room Gallery – East Hampton, NY (Fall 2004 – Fall 2006)

Acted as Artist Liaison, Salesperson, Archivist and Registrar for newly established gallery in East Hampton, N.Y.

Project Manager

Matthew Ritchie Studio – New York City (March – October 2003)

Directly managed the production of all artworks for artist's multimedia survey exhibition at CAM Houston, Fall 2003.

Production Coordinator

Matthew Barney Studio – New York City (January 2000 – April 2003)

- Acted as Production Manager and Press Attaché for the traveling exhibition *THE CREMASTER Cycle* (Museum Ludwig, Köln and Musée d'Art Moderne de la Ville de Paris) as well as *THE CREMASTER CYCLE* (site-specific for Artangel, London).
- Acted as Production Coordinator of the artist's video, *CREMASTER 3*, expediting

- the logistics of the film's production in regional and international locations
- Acted as Studio Registrar, initiating a database of the artist's personal collection, including original source materials, negatives, props and finished artworks.
- Managed all press, exhibition and loan requests as well as administrating artwork production and restoration.

Gallery Associate / Artist Liaison

Barbara Gladstone Gallery – New York City (August 1999 – January 2000)

- Acted as liaison to various gallery artists including Matthew Barney, Shirin Neshat, Gary Hill, Sarah Lucas and Vito Acconci.
- Oversaw each artist's exhibitions, loans, press, publications, archive, artwork production and conservation,

Gallery Registrar

Barbara Gladstone Gallery – New York City (April 1997 – August 1999)

Managed the gallery's inventory database, expedited all artwork shipping, prepared exhibition related materials and managed the sale of all gallery publications.

Education

Bachelor of Fine Arts, 1993

State University of New York College at Purchase

Concentration in Painting

Related

Endeavors

Curator, Christopher Saunders - Hiroyuki Hamada, Roger Williams University, 2011

Visiting Lecturer, Roger Williams University, RI, 2011

Catalog essay "Andrew Nash, A Survey 2001 - 2010", Boltax Gallery, NY 2010

"Sean Landers @ Glenn Horowitz Bookseller" Whitehot Contemporary, 2009

Catalog essay: "Rima Mardoyan: A Survey of Encaustic Works", Guild Hall, NY, 2008

Visiting Lecturer, SUNY Purchase, 2008

Curatorial Committee, Benefit Auction for HIV Law Project, New York, NY, 2008

Curator, The Spaces In Between, Silas Marder Gallery, Bridgehampton, NY 2006

Visiting Lecturer, Dartmouth College, Hanover, New Hampshire 2006

References

Matthew Barney, Matthew Barney Studio, NY (212) 989 2326

Virgilio Garza, Department Head, Latin American Art, Christies, NY (212) 636 2150